

TRC Course Booking Form

Prices

£195 + VAT per one day course, £ 375.00 per two day course, £110.00 per half day course

All bookings must be paid for in advance of attendance at the event.

Book and pay for your course 28 days prior to the event you are eligible for a 10% discount.
10% reductions if 2 or more from the same company are booked onto the same course.

Please let us know if you have any special requirements:

Accessibility Induction loop system Dietary needs Other

You will be provided with the course joining instructions one week before the course. Please contact us if they are not received.

Booking is flexible

- Either return the booking form to **Answers and Solutions Kent, 2 Freeman Way, Maidstone, ME15 8AN**
- Fax it on: **0800 435 153**
- Or e-mail: **trc@ask-kent.co.uk**
- Or visit: **www.trcdevelopment.co.uk**

Date of Course	Title of Course & Code number (eg ML1)	First Name	Surname	Position
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Name _____ Position _____

Company _____

Tel No _____ Fax No _____

Address _____

No of employees _____ Main business activity _____

Website _____ E-mail _____

Payment details:

I wish to pay by cheque Credit card: Mastercard / Visa / Other _____ Proforma Invoice

Credit Card No: expires /

I have read and agree to comply with the terms and conditions below.

Signatures _____

Terms and Conditions

All bookings must be paid for in advance of attendance at the course. Cancellations or alterations to bookings can only be accepted if made not less than 14 days prior to the date of the course. Any cancellations or alterations less than 14 days before the course will not entitle you to a refund of any description. If payment is not received with booking, a proforma invoice will be issued which must be [paid in advance of attendance of the course.